



## **Southeast Florida Governmental Purchasing Cooperative Group**

### **CONTRACT AWARD**

**BID/RFP NO.:** I-4197-09-JE  
**DESCRIPTION/TITLE:** PORTABLE TOILET RENTAL  
**CONTRACT PERIOD:** JULY 19, 2009 THRU JULY 18, 2010  
**TERM OF CONTRACT:** ONE (1) YEAR WITH TWO (2) ADDITIONAL ONE (1) YEAR RENEWAL OPTIONS

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#### **SECTION #1 - VENDOR AWARD**

**Vendor Name:** A.E.S. Portable Sanitation  
**Vendor Address 1:** 11050 N.W. 36<sup>th</sup> Avenue  
**Vendor Address 2:** Miami, Florida 33167  
**Contact:** Rene Guerra  
**Phone:** 954-435-4972  
**Fax:** 954-983-4902  
**Cell/Pager:**  
**Email Address:**  
**Website:**  
**FEIN:** 65-0269239

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#### **SECTION #2 – AWARD/BACKGROUND INFORMATION**

**Award Date:** June 17, 2009  
**Resolution/Agenda Item No.:** N/A  
**Insurance Required:** YES  
**Performance Bond Required:** NO

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#### **SECTION #3 -LEAD AGENCY**

**Agency Name:** City of Hollywood  
**Agency Address 1:** 2600 Hollywood Boulevard Rm. 303  
**Agency Address 2:** Hollywood, Florida 33020  
**Agency Contact:** Janice English, Senior Procurement Specialist  
**Telephone:** 954-921-3345  
**Facsimile:** 954-921-3086  
**Email:** Jenglish@hollywoodfl.org



# City of Hollywood, Florida

2600 HOLLYWOOD BLVD. • P.O. Box 229045 • ZIP 33022-9045

DATE: **June 17, 2009**

RE: **BLANKET ORDER # B002149**

PRODUCT/SERVICE: **Portable Toilet Rental**

**AES Portable Sanitation**  
**Attn: Rene L. Guerra, President**  
**11050 NW 36<sup>th</sup> Avenue**  
**Miami, FL 33167**

Telephone Contact: **954-435-4972**  
FAX: **954-983-4902**

Dear Vendor:

This is to inform you that the City of Hollywood, Florida is entering into a Blanket Order with your Company based on one of the following:

- |                                                                                |        |
|--------------------------------------------------------------------------------|--------|
| <input type="checkbox"/> FORMAL BID #                                          | DATED: |
| <input checked="" type="checkbox"/> INFORMAL BID # <b>I-4197-09-JE (Co-op)</b> | DATED: |
| <input type="checkbox"/> RENEWAL OF FORMAL BID #                               | DATED: |
| <input type="checkbox"/> EXTENSION OF FORMAL BID/RFP#                          | DATED: |
| <input type="checkbox"/> WRITTEN QUOTATION #                                   | DATED: |
| <input type="checkbox"/> VERBAL QUOTATION PER                                  | DATED: |
| <input type="checkbox"/> STATE OF FLORIDA CONTRACT #                           | DATED: |
| <input type="checkbox"/> BROWARD COUNTY BID #                                  |        |
| <input type="checkbox"/> OTHER:                                                |        |

The term of this order is **7/19/2009** through **7/18/2010**.

The estimated dollar value is **\$4,379.00**.

The obligations of the City of Hollywood under this order are subject to the availability of funds lawfully appropriated for its purpose by the City Commission and are subject to the terms and conditions contained on the Purchase Order form.

Please provide current insurance certificates to the City for approval prior to any work on City property

The City of Hollywood Departments will issue hard copy orders against this Blanket Order as your authorization to deliver. All invoices must reference each unique document number.

If you have any questions, please contact **Janice English** at (954) 921-3345

c: **Parks, Recreation and Cultural Arts**  
**Financial Services**  
**Bid File**

CITY OF HOLLYWOOD  
BLANKET PURCHASE ORDERS  
07/19/09 - 07/18/10

BPO #	B002149	DATE :	06/17/09	START DATE :	07/19/09	END DATE :	07/18/10	CONTRACT # :	I-4197-09-JE (CO-OP)		
LINE #	VENDOR	ADDR #	STOCK #	REF #	TYPE	TRANS #	UOM	MIN QTY	NAX QTY	UNIT PRICE	QTY USED
HAZARDOUS						ACCOUNT #			ACCOUNT NAME		TAX CODE
1	21142	0		B	977/73	N 247300002141	MO	00000001.0000	000000048.0000	43.00000	00000000.0000
000000 AES PORTABLE SANITATION INC.											
BPO DESCRIPTION: PORTABLE TOILET RENTAL											
BPO DESCRIPTION: STANDARD / MONTHLY											
2	21142	0		C	977/73	N 247300002142	WK	00000001.0000	000000004.0000	35.00000	00000000.0000
AES PORTABLE SANITATION INC.											
BPO DESCRIPTION: PORTABLE TOILET RENTAL											
BPO DESCRIPTION: STANDARD / WEEKLY											
3	21142	0		D	977/73	N 247300002143	DA	00000001.0000	000000015.0000	35.00000	00000000.0000
AES PORTABLE SANITATION INC.											
BPO DESCRIPTION: PORTABLE TOILET RENTAL											
BPO DESCRIPTION: STANDARD / DAILY											
4	21142	0		E	977/73	N 247300002144	MO	00000001.0000	000000002.0000	75.00000	00000000.0000
AES PORTABLE SANITATION INC.											
BPO DESCRIPTION: PORTABLE TOILET RENTAL											
BPO DESCRIPTION: HANDICAP / MONTHLY											
5	21142	0		F	977/73	N 247300002145	DA	00000001.0000	000000025.0000	60.00000	00000000.0000
AES PORTABLE SANITATION INC.											
BPO DESCRIPTION: PORTABLE TOILET RENTAL											
BPO DESCRIPTION: HANDICAP / DAILY											



## City of Hollywood, Florida

### EVALUATION: CO-OP BID NO. I-4197-09-JE

Date: **June 8, 2009**

To: Department: **Chuck Ellis, Director Of Parks, Recreation & Cultural Arts**

From: Buyer:  **Danice English, Senior Procurement Specialist**

Attached are copies of the bids submitted in response to the subject Invitation for Bid, and a copy of Procurement Services evaluation. Based on our evaluation, award of contract is recommended to **Aes Portable Sanitation** as the lowest responsible and responsive bidder meeting the specifications.

If you do not concur with Procurement Services recommendation and request that a contract be awarded to a vendor other than the low bidder, a justification must be prepared and forwarded to Procurement Services. If you concur with Procurement Services recommendation, please indicate so by signing in the space provided below.

\*Concur:



Authorized Signature

\*Do not agree; written explanation to follow:

\_\_\_\_\_  
Authorized Signature

06/08/09 15:23



## SOUTHEAST FLORIDA GOVERNMENTAL PURCHASING COOPERATIVE

### TO OUR PROSPECTIVE CONTRACTORS:

The attached Invitation for Bid or Request for Proposal represents a cooperative procurement for the Southeast Florida Governmental Purchasing Cooperative.

For the past several years, approximately fifty (50) government entities have participated in Cooperative Purchasing in Southeast Florida. The Southeast Florida Governmental Purchasing Cooperative was formed in an effort to provide cost savings and cost avoidances to all entities by utilizing the buying power of combined requirements for common, basic items.

The Government Agencies participating in this particular procurement and their respective delivery locations are listed in the attached document.

#### Southeast Florida Governmental Purchasing Cooperative Procurement Operational Procedures:

- All questions concerning this procurement should be addressed to the issuing agency, hereinafter referred to as the "lead agency". All responses are to be returned in accordance with the instructions contained in the attached document. Any difficulty with participating agencies referenced in this award must be brought to the attention of the lead agency.
- Each participating governmental entity will be responsible for awarding the contract, issuing its own purchase orders, and for order placement. Each entity will require separate billings, be responsible for payment to the Contractor(s) awarded this contract, and issue its own tax exemption certificates as required by the Contractor.
- The Contract/purchase order terms of each entity will prevail for the individual participating entity. Invoicing instructions, delivery locations and insurance requirements will be in accordance with the respective agency requirements.
- Any reference in the documents to a single entity or location will, in fact, be understood as referring to all participating entities referenced in the documents and cover letter unless specifically noted otherwise.
- The awarded Contractor(s) shall be responsible for advising the lead agency of those participants who fail to place orders as a result of this award during the contract period.
- The Contractor(s) shall furnish the Lead Agency a detailed Summary of Sales semi-annually during the contract period. Sales Summary shall include contract number(s), contractor's name, the total of each commodity sold during the reporting period and the total dollar amount of purchases by commodity.
- Municipalities and other governmental entities which are not members of the Southeast Florida Governmental Purchasing Cooperative are strictly prohibited from utilizing any contract or purchase order resulting from this bid award. However, other Southeast Florida Governmental Purchasing Cooperative members may participate in their contract for new usage, during the contract term, or in any contract extension term, if approved by the lead agency. New Southeast Florida Governmental Purchasing Cooperative members may participate in any contract on acceptance and approval by the lead agency.
- None of the participating governmental entities shall be deemed or construed to be a party to any contract executed by and between any other governmental entity and the Contractor(s) as a result of this procurement action.

**"WORKING TOGETHER TO REDUCE COSTS"**



**Submit Bids To:**  
 City of Hollywood  
 2600 Hollywood Boulevard  
 Hollywood, Florida 33020  
 Procurement Services, Room 303  
 or Fax #954-921-3086

CITY OF HOLLYWOOD, FLORIDA

INVITATION FOR BID

BIDDER ACKNOWLEDGMENT

Bid Title: Portable Toilet Rental  
 Co-op Bid No.: I-4197-09-JE  
 Commodity/Service Required: same as above

Bid must be received prior to 3:00 P.M. June 4, 2009, and may not be withdrawn within 90 calendar days after such date and time. Bids received by the date and time specified will be opened in Room 303. All Bids received after the specified date and time will be returned unopened.  
 Procurement Services Contact: Janice English or Danette Witherspoon.  
 Telephone No.: (954) 954-921-3345 or (954) 921-3248

**BIDDER ACKNOWLEDGMENT**

THIS FORM SHOULD BE COMPLETED AND SUBMITTED ALONG WITH THE COMPLETE BID DOCUMENT BY THE DATE AND THE TIME OF BID OPENING. THE BID SUMMARY SHEET PAGES ON WHICH THE BIDDER ACTUALLY SUBMITS A BID AND ANY PAGES UPON WHICH INFORMATION IS REQUIRED SHOULD BE COMPLETED AND ATTACHED WITH ALL PAGES OF THE BID DOCUMENT.

Bidder's Name: <b>AES PORTABLE SANITATION</b>	Fed. ID No. or SS Number <b>65-0269239</b>
Complete Mailing Address:	Telephone No.: <b>(800) 274-9044</b> <b>(954) 435-4972</b>
	Fax No.: <b>(305) 953-3339</b>
Do You Have a Permanent Office Located in the City of Hollywood? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	E-Mail Address: <b>RENE@AESPORTABLE.COM</b>
Indicate type of organization below:  Corporation <input checked="" type="checkbox"/> Partnership <input type="checkbox"/> Individual <input type="checkbox"/> Other <input type="checkbox"/>	Is the Proposer a City of Hollywood Qualified Local MBE or SBE? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>  Certifying Agency:

ATTENTION: FAILURE TO SIGN OR COMPLETE ALL BID SUBMITTAL FORMS AND FAILURE TO SUBMIT ALL PAGES OF THE BID DOCUMENT AND ANY ADDENDUMS ISSUED MAY RENDER YOUR BID NON-RESPONSIVE.

**CHECK BOX BELOW TO ACKNOWLEDGE THIS BID.**

The undersigned bidder certifies that this bid is made without prior understanding, agreement, or connection with any corporation, firm or person submitting a bid for the same materials, supplies, services, or equipment, and is in all respects fair and without collusion or fraud. I certify acceptance of this bid's terms, conditions, specifications, attachments and addenda. Further, by checking the Agree box listed below (if submitting Bid online) and by signing below (if submitting Bid via mail, etc.), pages 2 through 5 are acknowledged and accepted as well as any special instruction sheet(s) if applicable. I am authorized to bind performance of this bid for the above bidder.

Agree ☒ RENE L. GUERRA PRESIDENT 06/03/09  
 Authorized Name Title Date

## CITY OF HOLLYWOOD TERMS AND CONDITIONS

1. **Execution of Bid:** Bid must contain an original signature of an individual authorized to bind the bidder. Bid must be typed or printed in ink. All corrections made by the bidder to the bid must be initialed by the person signing the bid. All illegible entries, pencil bids or corrections not initialed will not be tabulated. The original bid conditions and specifications cannot be changed or altered in any way. Altered bids will not be considered.
2. **No Bid:** If not submitting a bid, respond by returning this Bidder Acknowledgment form, marking it "NO BID," no later than the stated bid opening date and hour, and explain the reason in the space provided. Failure to respond without sufficient justification may be cause for removal of the bidder's name from the bid mailing list.
3. **Bid Opening:** Shall be public, on date, location and time specified on the bid form. It is the bidder's responsibility to assure that his bid is delivered at the proper time and place of opening. Bids which for any reason are not so delivered, will not be considered. It is the bidder's responsibility to assure all numbered pages of the bid, all attachments thereto and all addenda released are received prior to submitting a bid. All bids are subject to the conditions specified herein on the attached bid documents and on any addenda issued thereto.
4. **Addenda to Bid:** The City of Hollywood reserves the right to amend this bid prior to the bid opening date indicated. Only written addenda will be binding. The City is not bound by any oral representations, clarifications, or changes made in the written specifications by the City's employees, unless such clarifications or changes are provided to bidders in written addendum form.
5. **Prices Quoted:** Deduct trade discounts and quote firm net prices. Give both unit and extended total. Prices must be stated in units to quantity specified in the bidding specifications. In case of discrepancy in computing the amount of the bid, the unit price quoted will govern and the total will be adjusted accordingly. All prices quoted shall be F.O.B. destination, freight prepaid. (Bidder pays and bears freight charges. Bidder owns goods in transit and files any claims), unless otherwise stated in Special Conditions. Cash discounts for prompt payment will not be considered in determining the lowest net cost for bid evaluation purposes.
6. **Withdrawal of Bids:** Bidders may request withdrawal of bid submittal prior to the scheduled bid opening time provided the request for withdrawal is submitted to the Director of Procurement Services in writing. No bids may be withdrawn for a period of ninety (90) days after the date of bid opening.
7. **Mistakes:** Bidders are expected to examine the specifications, delivery schedules, bid prices and extensions, and all instructions pertaining to supplies and services. Failure to do so will be at bidder's risk.
8. **Taxes:** The City of Hollywood is exempt from Federal Excise and State Sales Taxes on direct purchases of tangible personal property. This exemption does not apply to purchases of tangible personal property made by contractors who use the tangible personal property in the performance of contracts for the City of Hollywood. Contractors doing business with the City shall not be exempted from paying sales tax to their suppliers for materials to fulfill contractual obligations with the City nor shall any contractor be authorized to use the City's tax exemption number in securing such materials.
9. **Delivery:** Unless actual date of delivery is specified (or if specified delivery can not be met) show number of days required to make delivery after receipt of purchase order in space provided. Delivery time may become a basis for making an award. Delivery shall be within the normal working hours of the user, Monday through Friday, excluding holidays, unless otherwise specified and incorporated into contract document. Delivery shall be to the location specified in the bid specifications.
10. **Conditions and Packaging:** Unless otherwise stated in the special instructions to bidders or the bid sheets, or specifically ordered from an accepted price list, deliveries must consist only of new and unused goods and shall be the current standard production model available at the time of the bid. The goods must be suitably packaged for shipment by common carrier. Each container or multiple units or items otherwise packaged shall bear a label, imprint, stencil or other legible markings stating name of manufacturer or supplier, purchase order number and any other markings required by specifications, or other acceptable means of identifying vendor and purchase order number.
11. **Inspection, Acceptance & Title:** Inspection and acceptance will be at destination unless otherwise provided. Title to or risk of loss or damage to all items shall be the responsibility of the successful bidder until acceptance by the buyer, unless loss or damage results from negligence by the buyer. If the materials or services supplied to the City are found to be defective or not conforming specifications, the City reserves the right to cancel the order upon written notice to the seller and return product at bidder's expense.
12. **Safety Standards:** All manufactured items and fabricated assemblies shall comply with applicable requirements of Occupational Safety and Health Act and any standards thereunder.
13. **Open-End Contract:** No guarantee is expressed or implied as to the total quantity of commodities/services to be purchased under any open end contract. Estimated quantities will be used for bid comparison purposes only. The City of Hollywood reserves the right to: issue purchase orders as and when required, or issue a blanket purchase order for individual agencies and release partial quantities. No delivery shall become due or be acceptable without a written order by the City, unless otherwise provided in the contract. Such order will contain the quantity, time of delivery and other pertinent data. However, on items urgently required, the seller may be given telephone notice, to be confirmed by an order in writing.
14. **Contract Period (Open-End Contract):** The initial contract period shall start with the expiration date of the previous contract or date of award, whichever is latest, and shall terminate one (1) year from that date, unless otherwise stated within the specifications. The contractor will complete delivery, and the City will receive delivery on any orders mailed to the contractor prior to the date of expiration. The Director of Procurement Services may renew this contract subject to vendor acceptance,



satisfactory performance and determination that renewal will be in the best interest of the City. Notification of Intent to Renew will be mailed sixty (60) to one-hundred fifty (150) calendar days in advance of expiration date of this contract. All prices, terms and conditions shall remain firm for the initial period of the contract and for any renewal period unless subject to price adjustment specified as a "special condition" hereto. In the event services are scheduled to end because of the expiration of this contract, the Contractor shall continue the service upon the request of the Director of Procurement Services. The extension period shall not extend for more than ninety (90) days beyond the expiration date of the existing contract. The Contractor shall be compensated for the service at the rate in effect when this extension clause is invoked by the City.

15. **Fixed Contract Quantities:** Purchase order(s) for full quantities will be issued to successful bidder(s) after notification of award and receipt of all required documents. Fixed contract quantities up to twenty (20) percent of the originally specified quantities may be ordered prior to the expiration of one (1) year after the date of award, provided the contractor agrees to furnish such quantities at the same prices, terms and conditions.
16. **Payment**
  - A. **Payment from City to Contractor:** Payment will be made by the City after commodities/services have been received, accepted and properly invoiced as indicated in contract and/or order. Invoices must bear the purchase order number.
  - B. **Payment from Contractor to Subcontractor and Materials Supplier:** When a contractor receives from the City of Hollywood any payment for contractual services, commodities, materials, supplies, or construction contracts, the contractor shall pay such moneys received to each Subcontractor and Material Supplier in proportion to the percentage of work completed by each Subcontractor and Material Supplier at the time of receipt. If the contractor receives less than full payment, then the contractor shall be required to disburse only the funds received on a pro rata basis with the Subcontractors and Material Suppliers, each receiving a prorated portion based on the amount due on the payment. If the contractor without reasonable cause fails to make payments required by this section to Subcontractors and Material Suppliers within fifteen (15) working days after the receipt by the contractor of full or partial payment, the contractor shall pay to the Subcontractors and Material Suppliers a penalty in the amount of one percent (1%) of the amount due, per month, from the expiration of the period allowed herein for payment. Such penalty shall be in addition to actual payments owed. Retainage is also subject to the prompt payment requirement and must be returned to the Subcontractor or Material Supplier whose work has been completed, even if the prime contract has not been completed. The Contractor shall include the above obligation in each subcontract it signs with a Subcontractor or Material Supplier.
17. **Manufacturer's Name and Approved Equivalents:** Manufacturer's names, trade names, brand names, information and/or catalog number listed in a specification are for information and establishment of quality level desired and are not intended to limit competition. The bidder may offer any brand which meets or exceeds the specifications for any item(s). If bids are based on equivalent products, indicate on the bid form the manufacturer's name and catalog number. Bidder shall submit with his bid complete descriptive literature and/or specifications. The bidder should also explain in detail the reason(s) why and submit proof that the proposed equivalent will meet the specifications and not be considered an exception thereto. The City of Hollywood reserves the right to be the sole judge of what is equal and acceptable. Bids which do not comply with these requirements are subject to rejection. If Bidder fails to name a substitute it will be assumed that he is bidding on goods identical to bid standard, and he will be required to furnish such goods.
18. **Variations to Specifications:** Bidder must indicate any variance to our specifications, terms and/or conditions, no matter how slight. If variations are not stated in the Bid, it will be assumed that the product or service fully complies with our specifications, terms and/or conditions. The City will not interpret variances based on any attached sales or manufacturer's literature unless otherwise specified herein by the City.
19. **Interpretations:** Any questions concerning conditions and specifications shall be directed in writing to the Procurement Division. No interpretation(s) shall be considered binding unless provided to all Bidders in writing by the Director of the Procurement Services.
20. **Awards:** If a specific basis of award is not established in the invitation for Bid, the award shall be to the responsible bidder with the lowest responsive bid meeting the written specifications. As the best interest of the City may require, the right is reserved to make award(s) by individual commodities/services, group of commodities/services, all or none or any combination thereof. When a group is specified, all items within the group must be bid. A bidder desiring to bid "No Charge" on an item in a group must so indicate, otherwise the bid for the group will be construed as incomplete and may be rejected. However, if bidders do not bid all items within a group, the City reserves the right to award on an item by item basis. When a group bid is indicated for variable quantities and the bid for the group shows evidence of unbalanced bid prices, such bid may be rejected. The Director of Procurement Services, or the City Commission, whichever is applicable, reserves the right to waive technicalities and irregularities and to reject any or all bids, or any part of any bid. **The City also reserves the right to award any resulting agreement as it deems will best serve the interests of the City.**
21. **Warranty:** The bidder should specify any warranty applicable to the items bid, and attach any applicable warranty form.
22. **Samples:** Samples of items, when required, must be furnished by bidder free of charge to the City. Each individual sample must be labeled with bidder's name, manufacturer's brand name and be delivered by him within ten (10) calendar days of the bid opening unless the schedule indicates a different time or unless submission is required before the bid opening. If samples are required subsequent to the bid opening, they should be delivered within ten (10) calendar days of the request. The City will not be responsible for returning samples.
23. **Patents and Royalties:** The bidder, without exception, shall indemnify and save harmless the City and its employees from liability of any nature or kind, including cost and expenses for or on account of any copyrighted, patented or unpatented invention, process, or article manufactured or used in the performance of the contract, including its use by the City. If the bidder uses any design, device, or materials covered by letters, patent or copyright, it is mutually agreed and understood without exception that the bid prices shall include all royalties or cost arising from the use of such design, device, or materials in any way involved in the work.



24. **Assignment:** Contractor shall not transfer or assign the performance required by this bid without the prior written consent of the Director of Procurement Services. Any award issued pursuant to this bid invitation and the monies which may become due hereunder are not assignable except with the prior written approval of the Director of Procurement Services.
25. **Indemnification:** The Contractor shall indemnify, hold harmless, and defend the City of Hollywood, its officers, agents and employees from and against any and all claims, damages liability, judgments or causes of action including costs, expenses and attorneys fees incurred as a result of any error, omission or negligent act by the Contractor its officers, employees, agents, subcontractors or assignees arising out of this bid.
26. **Equal Employment Opportunity:** No Contractor shall discriminate against any employee or applicant for employment because of race, religion, color, sex or National origin, or physical or mental handicap if qualified. Contractor shall take affirmative action to ensure that applicants are employed, and that employees are treated during their employment without regard to their race, religion, color, sex or National origin, or physical or mental handicap. Such actions shall include, but not be limited to the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause. The Contractor further agrees that he/she will ensure that Subcontractors, if any, will be made aware of and will comply with this nondiscrimination clause.
27. **ADA Compliance:** "Persons with disabilities who require reasonable accommodation to participate in City Programs and/or services may call the Equal Opportunity Manager, Office of Human Resources and Risk Management (954) 921-3218. If an individual is hearing or speech impaired, please call Florida Relay Service 1-800-955-8771.
28. **Public Entity Crimes:** "A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017 for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list."



**CITY OF HOLLYWOOD  
"AN EQUAL OPPORTUNITY AND SERVICE PROVIDER AGENCY"  
PROCUREMENT SERVICES DIVISION  
HOLLYWOOD, FLORIDA 33020**

**SOUTHEAST FLORIDA GOVERNMENTAL COOPERATIVE PURCHASING GROUP**

**INVITATION TO BID**

This Invitation to Bid represents a Cooperative Bid for the Southeast Florida Governmental Cooperative Purchasing Group for the following commodity.

**PORTABLE TOILET RENTAL  
OPENING: 3:00 P.M., THURSDAY, JUNE 4, 2009**

The participating agencies for this bid are:

- |                              |                             |
|------------------------------|-----------------------------|
| 1. City of Hollywood         | 10. City of Margate         |
| 2. Broward Sheriff's Office  | 11. City of Greenacres      |
| 3. City of Deerfield Beach   | 12. City of Miami Gardens   |
| 4. City of Miramar           | 13. City of Fort Lauderdale |
| 5. City of Coconut Creek     | 14. City of Riviera Beach   |
| 6. City of Sunrise           | 15. City of Cooper City     |
| 7. City of Boca Raton        | 16. City of North Miami     |
| 8. City of Hallandale Beach  | 17. City of Pompano Beach   |
| 9. City of North Miami Beach |                             |

The Agency responsible for issuing this bid is the City of Hollywood, Purchasing & Materials Management Division, 2600 Hollywood Boulevard, Room 303, Hollywood, Florida 33020.

All questions concerning this Invitation to Bid should be addressed to the issuing agency, hereinafter referred to as the "lead agency." All responses to the bid are to be returned to: City of Hollywood, Procurement Division, 2600 Hollywood Boulevard, Room 303, Hollywood, Florida 33020 no later than **3:00 P.M., JUNE 4, 2009**, with the Bid number and due date marked plainly on the envelope.

Bid award will be made by the City of Hollywood. Each participating agency will execute its own contract with the Contractor(s) in accordance with its respective purchasing policies and procedures.

Each participating governmental entity will be responsible for issuing its own purchase orders, and for order placement. Each agency will require separate billings, be



responsible for payment to the vendor awarded this contract, and issue its own tax exemption certificates as required by the Contractor.

The Contract/purchase order terms of each entity will prevail for the individual participating entity. Invoicing instructions, delivery locations, and insurance requirements will be in accordance with the respective agency requirements.

Any reference in the Bid document to a single entity or location will, in fact, be understood as referring to all participating entities referenced in this Invitation to Bid.

The successful Contractor(s) shall be responsible for advising the lead agency, referenced in the award, of those participants who may fail to place orders under this award.

**Municipalities and other governmental entities which are not members of the Southeast Florida Governmental Cooperative Purchasing Group are strictly prohibited from utilizing any contract or purchase order resulting from this bid award.** HOWEVER, OTHER CO-OP MEMBERS MAY PARTICIPATE IN THIS CONTRACT FOR NEW USAGE, DURING THE CONTRACT TERM, OR ON ANY CONTRACT EXTENSION TERM, IF APPROVED BY THE LEAD AGENCY. NEW CO-OP MEMBERS MAY PARTICIPATE IN ANY CONTRACT, ON ACCEPTANCE AND APPROVAL BY THE LEAD AGENCY. (A listing of current Co-op members is attached.)

ANY PROBLEM WITH PARTICIPATING AGENCIES REFERENCED IN THIS AWARD WILL BE BROUGHT TO THE ATTENTION OF THE LEAD AGENCY.

THIS INVITATION TO BID IS CONSIDERED AN INTEGRAL PART OF THE BID DOCUMENT, AND ANY RESULTANT AWARD, AND SHALL BE INCLUDED BY REFERENCE INTO ANY CONTRACT.



# **SOUTHEAST FLORIDA GOVERNMENTAL PURCHASING CO-OP MEMBERS**

Organization Name	Name	Address	City	State	Zip Code	Work Phone	Fax Number	Email Address
Atlantis, City of	Mo Thornton	260 Orange Tree Drive	Atlantis	FL	33462	561-965-1744	561-642-1806	mo.thornton@msn.com
Atlantis, City of	Jean Barbien	260 Orange Tree Drive	Atlantis	FL	33462	561-965-1744		jbarbieri@atlantisfla.org
Aventura, City of	Indra Sarju	19200 W Country Club Dr	Aventura	FL	33180	(305) 466-8925	(305) 466-8939	sarju@cityofaventura.com
Boca Raton, City of	Bob Bolinski	201 W. Palmetto Park Rd.	Boca Raton	FL	33432	(561) 393-7873	(561) 393-7983	bbolinski@ci.boca-raton.fl.us
Boca Raton, City of	Diane Lopresti	201 W. Palmetto Park Rd.	Boca Raton	FL	33432	(561) 393-7869	(561) 393-7983	dlopresti@ci.boca-raton.fl.us
Boca Raton, City of	Lynn Kunkel	201 W. Palmetto Park Rd.	Boca Raton	FL	33432	(561) 393-7874	(561) 393-7983	lkunkel@ci.boca-raton.fl.us
Boca Raton, City of	Alicia Kalish	201 W. Palmetto Park Rd.	Boca Raton	FL	33432	(561) 393-7876	(561) 393-7983	akalish@myboca.us
Boca Raton, City of	Sharlene Solis	201 W. Palmetto Park Rd.	Boca Raton	FL	33432	(561) 393-7872	(561) 393-7983	ssolis@ci.boca-raton.fl.us
Broward Community College- Purchasing Dept.	Alex Denis	225 E. Las Olas Blvd.	Fort Lauderdale	FL	33301	(954) 201-7455	(954) 201-7330	adenis@broward.edu
Broward Community College- Purchasing Dept.	Beau Mitchell	225 E. Las Olas Blvd.	Fort Lauderdale	FL	33301	(954) 201-7551	(954) 201-7330	bmitchel@broward.edu
Broward Community College- Purchasing Dept.	Bob Persiano	225 E. Las Olas Blvd.	Fort Lauderdale	FL	33301	(954) 201-7485	(954) 201-7330	rpersian@broward.edu
Broward County Purchasing Dept	John A. Kunzman	115 S. Andrews Ave.	Ft. Lauderdale	FL	33301	(954)-357-6009	(954)-357-8535	jkunzman@broward.org
Broward County Purchasing Dept	Karen Walbridge	115 S. Andrews Ave. Room 212	Fort Lauderdale	FL	33301	(954) 357-5946	(954) 357-8535	kwalbridge@broward.org
Broward County Purchasing Dept	Anthony Cariveau	115 S. Andrews Ave. Room 212	Ft. Lauderdale	FL	33301	954-357-6077		acariveau@broward.org
Broward County Purchasing Dept	Liz Overton	115 S. Andrews Ave. Room 212	Fort Lauderdale	FL	33301	(954) 357-6076	(954) 357-8535	loverton@broward.org
Broward County Purchasing Dept	Ilyse Valdivia	115 S. Andrews Ave. Room 212	Fort Lauderdale	FL	33301	954-357-6078		ivaldivia@broward.org

Broward County Purchasing Dept	Christine Calhoun	115 S. Andrews Ave. Room 212	Fort Lauderdale	FL	33301	954-357-6085	9543575527	ccalhoun@broward.org
Broward County Purchasing Dept	Yasmin Teja	960 NW 38th St.	Oakland Park	FL	33309	(954) 537-2850	(954)537-2855	yteja@broward.org
Broward County School Board	Carol Barker	7720 W. Oakland Park Blvd., Ste 323	Sunrise	FL	33351	(754) 321-0506	(754) 321-0533	carol.barker@browardschools.com
Broward County School Board	Charles High	7720 W. Oakland Park Blvd., Ste 323	Sunrise	FL	33351	(754) 321-0503	(754)-321-0534	charles.high@browardschools.com
Broward County School Board	Kay Lloyd	7720 W. Oakland Park Blvd. Ste.323	Sunrise	FL	33351	(754) 321-0504	(754) 321-0534	kay.lloyd@browardschools.com
Broward County School Board	Mark Alan	7720 W. Oakland Park Blvd., Ste 323	Sunrise	FL	33351	(754) 321-0507	(754) 321-0534	mark.alan@browardschools.com
Broward County School Board	Phyllis Ben-Asher	7720 W. Oakland Park Blvd.	Sunrise	FL	33351	(754) 321-0527	(754) 321-0533	phyllis.ben-asher@browardschools.com
Broward County School Board	Roni Evans	7720 W. Oakland Park Blvd., Ste 323	Sunrise	FL	33351	(754) 321-0511	(754) 321-0533	roni.evans@browardschools.com
Broward County Sheriff - Purchasing	John Spiliotopoulos	143 NW 25 Terr.	Ft. Lauderdale	FL	33311	(954) 831-8273	(954) 831-8269	john.spiliotopoulos@sheriff.org
Broward County Sheriff-Purchasing	Larry D. Strain	2601 W. Broward Blvd	Fort Lauderdale	FL	33312	(954) 321-4795	(954) 765-4006	larry.strain@sheriff.org
Broward County Sheriff-Purchasing	Rick Torres	2601 W. Broward Blvd.	Fort Lauderdale	FL	33312	(954) 831-8172	(954) 765-4006	rick.torres@sheriff.org
Broward County Sheriff-Purchasing	Michael Brady	2601 W. Broward Blvd.	Fort Lauderdale	FL	33312	(954) 831-8175	(954) 765-4006	Michael.Brady@sheriff.org
Broward County Sheriff- Purchasing	Auret Gil	2601 W. Broward Blvd.	Fort Lauderdale	FL	33312	(954) 831-8173	(954) 765-4006	auret.gil@sheriff.org
Broward County Sheriff-Purchasing	Jason Spaide	2601 W. Broward Blvd.	Fort Lauderdale	FL	33312	954-321-4542		Jason.Spaide@sheriff.org
Broward County Sheriff- Purchasing	Rona Sandler	2601 W. Broward Blvd.	Fort Lauderdale	FL	33312	(954) 321-4551	(954) 765-4006	rona.sandler@sheriff.org
Broward Health (North Broward Hospital District)	Steve Thornton	303 SE 17 St	Ft. Lauderdale	FL	33316	954-468-8071	954-355-5109	sthornton@browardhealth.org
Children's Services Council of Palm Beach County	Renita Reif	2300 High Ridge Rd.	Boynton Beach	FL	33426	(561) 374-7574	(561) 835-1956	Renita.Reif@cscpb.org
Coconut Creek, City of	Linda Jeethan	4800 W. Copans Rd.	Coconut Creek	FL	33063	(954) 956-1438	(954) 973-6754	ljeethan@coconutcreek.net

Cooper City, City of	Kerri Anne Fisher	PO Box 290910	Cooper City	FL	33329	(954) 434-4300 Ext 268	(954) 434-5099	kerrif@coopercityfl.org
Coral Springs, City of-Purchasing	Angelo Salomone	9551 W. Sample Road	Coral Springs	FL	33065	(954) 344-1100	(954) 344-1186	asalomone@coralsprings.org
Coral Springs, City of-Purchasing	Art Resnik	9551 W. Sample Road	Coral Springs	FL	33065	(954) 344-1101	(954) 344-1186	air@coralsprings.org
Coral Springs, City of-Purchasing	Gail Dixon	9551 W. Sample Road	Coral Springs	FL	33065	(954) 344-1104	(954) 344-1186	gad@coralsprings.org
Coral Springs, City of-Purchasing	Roxanne Sookdeo	9551 W. Sample Road	Coral Springs	FL	33065	(954) 344-1103	(954) 344-1186	rsookdeo@coralsprings.org
Coral Springs, City of-Purchasing	Tim Planco	4181 NW 121 Avenue	Coral Springs	FL	33065	(954) 345-2235	(954) 345-2238	tim@coralsprings.org
Dania Beach, City of	Nanci Denny	100 W. Dania Beach Blvd.	Dania Bch.	FL	33004	954 924-6800 ext. 3674	(954) 922-5619	ndenny@ci.dania-beach.fl.us
Davie, Town of	Elena Blackiston	6591 Orange Drive	Davie	FL	33314	(954) 797-1015	(954) 797-1049	elena_blackiston@davie-fl.gov
Davie, Town of	Herb Hyman	6591 Orange Drive	Davie	FL	33314	(954) 797-1016	(954) 797-1049	herb_hyman@davie-fl.gov
Davie, Town of	Angie Salinas	6591 Orange Drive	Davie	FL	33314	(954) 797-1062	(954) 797-1049	angela_salinas@davie-fl.gov
Deerfield Beach, City of	Donna Council	401 SW 4th St.	Deerfield Beach	FL	33441	(954) 480-4380	(954) 480-4388	dcouncil@deerfield-beach.com
Deerfield Beach, City of	Jessica Gamble	401 SW 4th St.	Deerfield Beach	FL	33441	(954) 480-4418	(954) 480-4388	jgamble@deerfield-beach.com
Deerfield Beach, City of	Paul Collette	401 SW 4th St.	Deerfield Beach	FL	33441	(954) 480-4418	(954) 480-4388	pcollette@deerfield-beach.com
Fort Lauderdale, City of	AnnDebra Diaz	100 N. Andrews Ave. Room 619	Fort Lauderdale	FL	33301	(954) 828-5949	(954) 828-5576	adiaz@fortlauderdale.gov
Fort Lauderdale, City of	Carrie Keohane	100 N. Andrews Ave. Room 619	Fort Lauderdale	FL	33301	(954) 828-5141	(954) 828-5576	ckeohane@fortlauderdale.gov
Fort Lauderdale, City of	Robert McKenney	100 N. Andrews Ave. Room 619	Fort Lauderdale	FL	33301	(954) 828-7816	(954) 828-5576	rmckenney@fortlauderdale.gov
Fort Lauderdale, City of	James Hemphill	100 N. Andrews Ave. Room 619	Fort Lauderdale	FL	33301	(954) 828-5143	(954) 828-5576	jhemphill@fortlauderdale.gov
Fort Lauderdale, City of	Kirk Buffington	100 N. Andrews Ave. Room 619	Fort Lauderdale	FL	33301	(954) 828-5933	(954) 828-5576	kbuffington@fortlauderdale.gov
Fort Lauderdale, City of	Richard Ewell	100 N. Andrews Ave. Room 619	Fort Lauderdale	FL	33301	(954) 828-5138	(954) 828-5576	rewell@fortlauderdale.gov

Fort Lauderdale, City of	Rick Andrews	100 N. Andrews Ave. Room 619	Fort Lauderdale	FL	33301	(954) 828- 4357	(954) 828- 5576	randrews@fortlauderdale.gov
Greenacres, City of	Alyssa M. Milo	5800 Melaleuca Lane	Greenacres	FL	33463	(561) 642- 2039	(561) 642- 2037	amil@ci.greenacres.fl.us
Greenacres, City of	Monica Powery	5800 Melaleuca Lane	Greenacres	FL	33463	(561) 642- 2030	(561) 642- 2037	mpowery@ci.greenacres.fl.us
Hallandale Beach, City of	Andrea Lues	400 S. Federal Hwy	Hallandale	FL		(954) 457- 1332	(954) 457- 1342	alues@hallandalebeachfl.gov
Hallandale Beach, City of	Joann Wiggins	400 S. Federal Hwy	Hallandale	FL				jwiggins@hallandalebeachfl.gov
Hollywood, City of	Danette Witherspoon	2600 Hollywood Blvd.	Hollywood	FL	33020	(954) 921- 3248	(954) 921- 3086	dwitherspoon@hollywoodfl.org
Hollywood, City of	Janice English	2600 Hollywood Blvd. Room 30330	Hollywood	FL	33020	(954) 921- 3345	(954) 921- 3086	jenglish@hollywoodfl.org
Hollywood, City of	K. Kilpatrick	2600 Hollywood Blvd.	Hollywood	FL	33020	(954) 921- 3222	(954) 921- 3086	kkilpatrick@hollywoodfl.org
Hollywood, City of	Ian Superville	2600 Hollywood Blvd	Hollywood	FL	33020	954-921- 3552	954-921- 3086	isuperville@hollywoodfl.org
Hollywood, City of	Linda Silvey	2600 Hollywood Blvd., Room 303	Hollywood	FL	33020	(954) 921- 3200	(954) 921- 3086	lsilvey@hollywoodfl.org
Hollywood, City of	Ralph Dierks	2600 Hollywood Blvd, Room 303	Hollywood	FL	33020	(954) 921- 3223	(954) 921- 3086	rdierks@hollywoodfl.org
Lantana, Town of	Clyde Ali		Lantana	FL		(561) 540- 5760	(561) 540- 5759	waterplant@lantana.org
Lauderdale by the Sea, Town of	Kathleen A. O'Brien	4501 Ocean Drive	Lauderdale by the Sea	FL	33308	954-776- 0576	954-776- 7910	kathyo@lauderdalebythesea-fl.gov
Lauderdale Lakes, City of-Purchasing	Diane LeRay	4300 NW 36 Street	Lauderdale Lakes	FL	33319	(954) 535- 2743	(954) 733- 3276	diane@lauderdalelakes.org
Lauderdale Lakes, City of-Purchasing	Geeta Ramharry	4300 NW 36 Street	Lauderdale Lakes	FL	33319	(954) 535- 2722	(954) 733- 3276	geetar@lauderdalelakes.org
Lauderhill, City of	Gwendolyn Jones	3800 Inverrary Blvd, Ste 209	Lauderhill	FL	33319	954-497- 4708	(954) 730- 3075	gjones@laudderhill-fl.gov
Lighthouse Point, City of	Mary Pryde	2200 NE 38 St.	Lighthouse Point	FL	33064	(954) 946- 7386	(954) 946- 7932	mpryde@lighthousepoint.com
Margate, City of- Purchasing	Connie Guzzi	5790 Margate Blvd.	Margate	FL	33063	(954) 972- 6454	(954) 935- 5258	cguzzi@margatefl.com
Margate, City of- Purchasing	Pat Greenstein	5790 Margate Blvd.	Margate	FL	33063	(954) 972- 6454	(954) 935- 5258	pgreenstein@margatefl.com

Margate, City of-Purchasing	Spencer Shambray	5790 Margate Blvd.	Margate	FL	33063	(954) 972-6454	(954) 935-5258	sshambra@marginetfl.com
Miami Gardens, City of	Will Garviso	1515 NW 167 St, #200	Miami Gardens	FL	33169	(305)622-8000	(305)622-8001	wgarviso@miamigardens-fl.gov
Miami Gardens, City of	Pam Thompson	1515 NW 167 St, #200	Miami Gardens	FL	33169	(350) 622-8031	(305) 622-8001	phompson@miamigardens-fl.gov
Miami, City of	Mike Rath	444 SW 2nd Ave	Miami	FL	33130	(305) 416-1921	(305) 400-5153	mrath@ci.miami.fl.us
Miami, City of		444 SW 2nd Ave	Miami	FL	33130	(305) 416-1896	(305) 416-1925	
Miami-Dade County	Andrew Zawoyski	111 NW 1st Street	Miami	FL	33128	(305) 375-5663	(305) 375-2316	azawoy@miamidade.gov
Miami Dade County Schools	Kevin McIntyre		Miami	FL		305-995-2350	305-523-3367	KMcIntyre@dadeschools.net
Miramar, City of	Carlos Vilches	2300 Civic Center Place	Miramar	FL	33025	(954) 602-3053	(954) 602-3631	cavilches@ci.miramar.fl.us
Miramar, City of	Luz Bartra	2300 Civic Center Place	Miramar	FL	33025	954-602-3065		lbartra@ci.miramar.fl.us
Miramar, City of	Margaret Palomino	2300 Civic Center Place	Miramar	FL	33025	954-602-3052		mapalomino@ci.miramar.fl.us
North Lauderdale, City of	Ivelsa Guzman	701 SW 71 Ave	N Lauderdale	FL	33068	(954) 722-0900 x1456	(954) 720-2064	iguzman@nlauderdale.org
North Miami Beach, City of	Yves Fontaine	17011 NE 19th Ave. Room 315	North Miami Beach	FL	33162	(305) 948-2946	(305) 957-3522	yves.fontaine@citynmb.com
North Miami Beach, City of	Donna Chung	17011 NE 19th Ave. Room 315	North Miami Beach	FL	33162	(305) 957-3609	(305) 957-3522	Donna.Chung@citynmb.com
North Miami Beach, City of	Yocelyn Galiano Gomez	17011 NE 19th Ave. Room 315	North Miami Beach	FL	33162	(305) 948-2976	(305) 957-3522	yocelyn.galiano@citynmb.com
North Miami -City of	Maureen Hansraj	776 NE 125 St	North Miami	FL	33161	(305) 895-9886	(305) 891-1015	mhanraj@northmiamifl.gov
Oakland Park, City of-Purchasing	Maggie Turner	3650 NE 12 Avenue	Oakland Park	FL	33334	(954) 630-4256	(954) 630-4216	maggie@oaklandparkfl.org
Palm Beach County BCC	Phil Ridolfo	50 So. Military Trl, Ste 110	West Palm Bch	FL	33415	(561) 616-6823	(561) 242-6723	pridolfo@co.palm-beach.fl.us
Palm Beach Gardens, City of		10500 North Military Trail	Palm Beach Gardens	FL	33410	(561) 804-7014	(561) 799-4134	agong@pbqfl.com
Palm Beach, Town of	Adis Pedraza							apedraza@townofpalmbeach.com



Palm Beach, Town of	Lynda Davis Venne	951 Old Okeechobee Rd, Ste "D"	West Palm Bch	FL	33401	(561) 838-5406	(561) 835-4688	L.Venne@TownofPalmBeach.com
Parkland, City of	Sarah Castoro	6600 University Drive	Parkland	FL	33067	(954) 757-4135	(954) 341-5161	scastroro@cityofparkland.org
Pembroke Park, Town of	Jeanne Peterson		Pembroke Park	FL		954-966-4600 x1238		jeannep@townofpembrokepark.com
Pembroke Park, Town of	Georgina Rodriguez		Pembroke Park	FL		954-966-4600 x 1232		grodriquez@townofpembrokepark.com
Pembroke Pines, City of Public Services Dept.	Terri Burzo	13975 Pembroke Road	Pembroke Pines	FL	33027	(954) 437-1111 x458	(954) 437-1117	
Plantation, City of	Larry Duemmling	400 NW 73 Avenue	Plantation	FL	33317	(954) 797-2705	(954) 797-2720	tburzo@ppines.com
Plantation, City of	"Charles" Ezzard Spencer	400 NW 73 Avenue	Plantation	FL	33317	(954) 797-2705	(954) 797-2720	lduemmling@plantation.org
Pompano Beach, City of	Leeta Hardin	1190 NE 3rd Ave. Bldg C	Pompano Beach	FL	33060	(954) 786-4098	(954) 786-4168	Leeta.Hardin@copbfl.com
Pompano Beach, City of	Tammy Thompkins	1190 NE 3rd Ave. Bldg C	Pompano Beach	FL	33060	(954) 786-4098	(954) 786-4168	tammv.thompkins@copbfl.com
Riviera Beach, City of	Benjamin Guy	600 West Blue Heron Blvd.	Riviera Beach	FL	33404	(561) 845-4180	(561) 842-5105	bguy@rivierabch.com
Riviera Beach, City of	Glendora Williams	600 West Blue Heron Blvd.	Riviera Beach	FL	33404	(561) 845-4180	(561) 842-5105	gwilliams@rivierabch.com
Riviera Beach, City of	Pamela Daley	600 West Blue Heron Blvd.	Riviera Beach	FL	33404	(561) 845-4180	(561) 842-5105	pdaley@rivierabch.com
Riviera Beach, City of	Pierre Wilson	600 West Blue Heron Blvd.	Riviera Beach	FL	33404	(561) 845-4180	(561) 842-5105	pwilson@rivierabch.com
SFRTA/TRI-RAIL	V. Martin Kelly	800 NW 33rd St. Suite 100	Pompano Beach	FL	33064	(954) 788-7913	(954) 788-7963	kellyv@sfrta.fl.gov
SFRTA/TRI-RAIL	Christopher Cross	800 NW 33rd St. Suite 100	Pompano Beach	FL	33064	(954) 788-7911	(954) 788-7963	brossc@sfrta.fl.gov
South Central Regional Wastewater Treatment & Disposal Board	Maggi Woodall							mwoodall@scrwwtp.org
South Central Regional Wastewater (new 3.27.08)	Lori Osborn							losborn@scrwwtp.org



**Special Instructions to Bidders (In addition to General Conditions)**

**SUBMISSION OF INFORMAL BIDS:** The Invitation for Bid form must be executed and submitted with all bid sheets. The pricing page must be completed in its entirety (all spaces must be filled, no spaces are to be left blank). Bids not submitted on bid sheets and spaces left blank on the pricing page may be rejected. The Bidder must check for any addendums to this bid, and continue to check for any addendums up to the due date and time of this bid. The face of the envelope should contain the vendor's name, return address, due date and time of bid opening, and bid number, if mailed. All bids are subject to the conditions specified herein.

**PURPOSE:**

The City of Hollywood acting, as lead agency for the Southeast Florida Governmental Cooperative Purchasing Group, is hereby seeking bids for the Rental of Portable Toilets as needed for regular operations, special events and/or emergency situations.

City shall call in orders for portable toilets when and as needed giving 48-hour notices. Portable toilets ordered within this time period (48 hours) must be held and made available. If any items are placed on emergency standby because of pending emergencies, such as hurricane or natural disaster, City will pay applicable rates for each item so held for designated time period to, during and after said circumstances.

**TERMS:**

Agreement period will be for one (1) year, beginning upon date of award or upon expiration of current agreement, whichever is later. The Procurement Services Manager may renew this contract for two (2) one (1) year periods subject to vendor acceptance, satisfactory performance and determination that renewal will be in the best interest of the City. Notification of intent to renew will be mailed sixty (60) calendar days in advance of expiration date of this contract. All prices, terms and conditions shall remain firm for the initial period of the contract and for any renewal period.

Bidders are required to submit, as an addendum to their bid, a statement of work experience, number of personnel employed and references of current contracts with phone numbers and contact persons. Bidder shall provide information only as it relates to work specified in this contract.

No warranty is given or implied as to the number of times or length of any rental that would be utilized by the City during an agreement period, only that it would be on an as needed basis. Quantities indicated are estimates based upon the previous twelve (12) months' usage. Actual usage may vary based upon City requirements. Portable toilets shall meet State and O.S.H.A. requirements.

Bidder shall notify City whether pickup of portable toilets should be made prior to emergencies, such as hurricanes or any other natural disaster. City will not be responsible for damages to portable toilets due to such disasters.



**Pumping portable toilets, as required, are to be included in firm bid price.**

Pumping shall be performed in a professional and sanitary manner once every seventy-two (72) hours that unit is on site unless otherwise mutually agreed by Vendor and City designee.

Vendor shall respond to request for additional pump-outs within four (4) hours whereupon City agrees to pay an additional pump-out charge.

The City reserves the right at any time that the daily rate exceeds the weekly rate, or the weekly rate exceeds the monthly rate, that they shall convert to the lowest rates based on the length of time the item was rented.

All units supplied shall be delivered undamaged, in clean, sanitary condition with all facilities operable including door latches. Upon delivery of the portable toilets, the vendor and the City designee shall fully inspect all units for proper flushing, chemical level, and structure mass. Any unit not meeting these standards shall be refused, and vendor shall be required to redeliver acceptable unit within five (5) hours at no additional cost to the City.

Any damage to the road, facilities, services, utilities, irrigation lines, or vegetation caused by the action of the vendor shall be repaired or replaced at the expense of the vendor to the satisfaction of the City of Hollywood. Failure to restore said property within three (3) working days following notification will result in a deduction from the next invoice of City expenses incurred through the execution of appropriate labor, material and equipment use or rental to restore the property to its original condition.

#### **TERMINATION:**

The City of Hollywood reserves the right to terminate this agreement with or without cause effective thirty (30) days from date of written notice. In the event that any of the provisions of the agreement are violated by the successful bidder, the City of Hollywood may serve written notice upon such bidder of its intention to immediately terminate the agreement. Such notice will state the reason(s) for termination of the agreement.

#### **CONTACTS:**

The contact for the City regarding this bid will be Janice English, Senior Procurement Specialist, Procurement Services Division, (954)921-3345 or Danette Witherspoon, Procurement Specialist at 954-921-3248.



## TECHNICAL SPECIFICATIONS FOR SPECIAL EVENTS:

The successful bidder(s) shall provide all labor, transportation, equipment and materials for the delivery, proper set up and take down, and removal of all rented units. **Each event shall require one person on-site per each crowd-pleaser (i.e., if three crowd-pleasers are ordered, contractor shall provide three attendants) during special event hours to clean, restock, and supply units at no additional cost.** Pump truck must be on site at all times to empty units or the truck must be scheduled to empty units on a regular basis. The schedule must be approved in advance by the City's special events staff.

Portable toilet units shall be utilized for City sponsored special events to be located in the designated locations. It shall be the responsibility of the successful bidder(s) to deliver the units in a clean, good condition and to maintain and repair any damages to the units during the rental period. Weekend delivery, pump out and pick up shall incur no additional cost to the City. Portable toilet units shall be removed from location within twenty-four (24) hours after the end of the scheduled event.

There must be a supervisor on call who can be reached by telephone, beeper or portable phone, in case equipment problems arise. Supervisor on call must respond within 15 minutes of initial call. Any problems that arise concerning the operations of any unit must be corrected or additional unit made available at no cost to the City within one (1) hour after initial call has been made.

## NORMAL PICK-UP REQUIREMENTS:

Portable toilet units shall be removed from the specific location upon request by City staff within twenty-four (24) hours of notifying vendor. **Failure to remove portable unit within time specified will result in a \$10.00 each per day late pickup charge to be paid by the vendor.**

## DESCRIPTION OF UNITS:

### A. Mobile Toilet Trailer Facilities (Crowd Pleasers):

To be of such configuration, capacity and quantity as to provide a MINIMUM CAPACITY of approximately eight (8) toilet and urinal units; the equipment offered must provide facilities based of approximately ½ for use by men and ½ for use by women.

Fiberglass or wood constructed trailers may be offered that provide completely separate and individual units for men and women, or that have split facilities in one system, to be utilized by both parties. Units shall be provided on trailer frame systems as to allow for ease in transporting and set-up at event site. **Each event shall require one person on-site per each crowd-pleaser (i.e., if three crowd-pleasers are ordered, contractor shall provide three attendants) during special event hours to clean, restock, and supply units at no additional cost.**

Unit shall provide for the following:

1. Flushing toilets
2. Private stalls with doors and toilet seats
3. Toilet paper dispensers with toilet paper
4. Urinals (fiberglass) where applicable

5. Sinks with running water and soap
6. Towel dispensers and paper towels
7. Paper towel disposal baskets
8. Working air conditioning units
9. Interior lighting
10. Interior exhaust fans
11. Electrical and water hook-ups
12. Fully self-contained except for external electrical requirements
13. Set-up to include supplying enough hoses to reach City water supply
14. All units must be equipped with solid staircases secured to each unit including reflector tape for night
15. Mirrors

Please provide, as an attachment to this bid, a complete description and layout of the trailer(s) unit(s) being offered as to allow the City to properly evaluate your proposal.

**B. Individual/Standard Fiberglass Units:**

Units must contain doors with hasps and locks. Contractor must provide keys to locks to designated City staff. Units must also have toilet seats and toilet paper dispensers with toilet paper.

**C. Individual/Handicap Fiberglass Units:**

Units must contain doors with hasps and locks. Contractor must provide keys to locks to designated City staff. Units must also have toilet seats and toilet paper dispensers with toilet paper.

**ESTIMATED ANNUAL USAGES**

	<b><u>Agency</u></b>	<b><u>Requirement</u></b>	<b><u>Location</u></b>	<b><u>Contact</u></b>
A.	City of Hollywood	48-Standard/Monthly 4-Standard/Weekly 15-Standard/Daily 2-Handicap/Monthly 25-Handicap/Daily	Various Various Various Various Various	Janice English 954-921-3345
B.	City of Lauderdale Lakes	6-Standard/12 Mo. 15-Standard/Daily 10-Handicap/Daily	Various Various Various	Arthur Elinson 954-535-2722
C.	City of Boca Raton	40-Standard/Daily 13-Handicap/Daily 5-Standard/Weekly 5-Handicap/Monthly 2-On-site Pump Out Standard or Crowd-Pleaser 2-Portable Sinks	Various Various Various Various Tennis Center	Alicia B. Kalish 561-393-7876
D.	City of Pembroke Pines	2-Standard/12 mo. 18-Standard/Daily	Walter C. Young 901 NW 129 Ave. Various	Barbara Fisher 954-450-8918

E.	City of North Miami Beach	1-Standard/Monthly 25-Standard/Daily 6-Handicap/Daily 3-Handicap/Monthly	Various Various Various	I-4197-09-JE James Cotton 305-948-2973
F.	City of Dania Beach	12-Standard/Daily 6-Handicap/Daily 1-Handicap/Weekly	Various Various Various	Nanci Denny 954-924-3674
G.	City of Miramar	6-Standard/Daily 4-Handicap/Daily 1-Crowd Pleaser	Various Special Events Various Special Events Various	Margaret Palomino 954-602-3052
H.	City of Greenacres	4-Standard/Mo. 2-Handicap/Daily	Public Works-518 Martin Ave. Various	Alyssa Milo 561-642-2039
I.	City of Pompano Beach	24-Standard/Daily 6-Handicap/Daily 1-Handicap/Mo.	Various Various Various	Leeta Hardin 954-786-4098
J.	City of Deerfield Beach	80-Standard/Daily 15-Handicap/Daily 2-CrowdPleaser	Various Various Various	Donna Council 954-480-4380
K.	City of North Miami	6-Standard/Daily 4-Handicap/Daily	Various Various	Maureen Hansraj 305-895-9886
L.	City of Hallandale Beach	20-Standard/Daily 10-Handicap/Daily	Various Various	Bob Williams 954-457-1452
M.	City of Fort Lauderdale	20-Standard/Daily 5-Handicap/Daily	Various	Kim Clifford 954-828-5354
N.	City of Cooper City	5-Standard/Daily 3-Handicap/Daily 1-CrowdPleaser	Brian Piccolo Park 9501 Sheridan Street Cooper City, FL 33024	Kerri Anne Fisher 954-434-4300 ext. 268
O.	City of Miami Gardens	8-CrowdPleaser/Daily 6-Standard/Monthly 14-Crowdpleaser/Daily	Various Various Various	Pam Thompson 305-622-8031
P.	SFRTA	3-Standard/Daily 3-Handicap/Daily	Various Various	Ellie O'Connell 954-788-7924
Q.	City of Margate	6-Standard/Daily 4-Handicap/Daily	Various Various	Connie Guzzi 954-972-6454
R.	City of Coconut Creek	1-CrowdPleaser/Daily 4-Standard/Daily 4-Handicap Daily	Various Various	Dave Santucci 954-956-1584
S.	Broward Sheriff's Ofc.			Rick Torres 954-765-4006
T.	City of Sunrise			Holly Raphaelson 954-572-2202
U.	City of Riviera Beach		Various	Pamela Daley 561-845-5105

**COST ADJUSTMENTS:**

The costs for all services purchased under this contract shall remain firm for the first year of the contract. Costs for subsequent years and any extension term years is subject to an adjustment pending industry performance. Unless very unusual and significant changes have occurred in the industry, such increases/decreases shall not exceed 5% per year or the latest yearly percentage increase in the All Urban Consumers Price Index (CPU-U) (All Items), as published by the Bureau of Labor Statistics, U.S. Department of Labor, whichever is less. The yearly increase, or decrease in the CPI shall be that latest index published and available prior to the end of the contract year then in effect compared to the index for the same month one year prior. Any requested price increase shall be fully documented and submitted to the City at least ninety (90) days prior to the contract anniversary date. Any approved cost adjustments shall become effective upon the anniversary date of the contract. In the event the CPI or industry costs decline, the City shall have the right to receive from the vendor a reasonable reduction in costs that reflect such cost changes in the industry.

The City may, after examination, refuse to accept the adjusted costs if they are not properly documented, increases are considered to be excessive, or decreases are considered to be insufficient. In the event the City does not wish to accept the adjusted costs and the matter cannot be resolved to the satisfaction of the City, the contract may be cancelled by the City upon giving thirty (30) days written notice to the vendor.

**INSURANCE REQUIREMENTS:**

Contractor shall maintain, at its sole expense, during the term of this agreement the following insurances:

**GENERAL LIABILITY:**

Prior to the commencement of work governed by this contract, the Contractor shall obtain General Liability Insurance. Coverage shall be maintained throughout the life of the contract and include, as a minimum:

- Premises Operations
- Products and Completed Operations
- Blanket Contractual Liability
- Personal Injury Liability
- Expanded Definition of Property Damage

The minimum limits acceptable shall be:

\$300,000 Combined Single Limit (CSL)

If split limits are provided, the minimum limits acceptable shall be:

\$100,000 per Person  
 \$300,000 per Occurrence  
 \$ 50,000 Property Damage

An Occurrence Form policy is preferred. If coverage is provided on a Claims Made policy, its provisions should include coverage for claims filed on or after the effective date of this contract. In addition, the period for which claims may be reported should extend for a minimum of twelve (12) months following the acceptance of work by the City.



**INSURANCE REQUIREMENTS (CONTINUED):**

The City of Hollywood shall be named as Additional Insured on all policies issued to satisfy the above requirements.

**VEHICLE LIABILITY:**

Recognizing that the work governed by this contract requires the use of vehicles, the Contractor, prior to the commencement of work, shall obtain Vehicle Liability Insurance. Coverage shall be maintained throughout the life of the contract and include, as a minimum, liability coverage for:

- Owned, Non-Owned, and Hired Vehicles

The minimum limits acceptable shall be:

\$100,000 Combined Single Limit (CSL)

If split limits are provided, the minimum limits acceptable shall be:

\$ 50,000 per Person  
\$100,000 per Occurrence  
\$ 25,000 Property Damage

**WORKERS' COMPENSATION:**

Prior to the commencement of work governed by this contract, the Contractor shall obtain Workers' Compensation Insurance with limits sufficient to respond to Florida Statute 440.

In addition, the Contractor shall obtain Employers' Liability Insurance with limits of not less than:

\$100,000 Bodily Injury by Accident  
\$500,000 Bodily Injury by Disease, policy limits  
\$100,000 Bodily Injury by Disease, each employee

**Please Note:** The Certificate shall contain a provision that coverage afforded under the policy will not be cancelled until at least thirty (30) days prior written notice has been given to the City. In the event the Certificate of Insurance provided indicates that the insurance shall terminate and lapse during the period of this Agreement, the vendor shall furnish, at least thirty (30) days prior to the expiration of the date of such insurance, a renewed Certificate of Insurance as proof that equal and like coverage for the balance of the period of the Agreement or extension thereunder is in effect.

**The City reserves the right to require additional insurance in order to meet the full value of the contract.**

**HOLD HARMLESS AND INDEMNITY CLAUSE:**

A.E.S. PORTABLE SANITATION, INC. RENE L. GUERRA  
 (Company Name and Authorized Signature, Print Name)

,the contractor shall indemnify, defend and hold harmless the City of Hollywood, its elected and appointed officials, employees and agents for any and all suits, actions, legal or administrative proceedings, claims, damage, liabilities, interest, attorney's fees, costs of any kind whether arising prior to the start of activities or following the completion or acceptance and in any manner directly or indirectly caused, occasioned or contributed to in whole or in part by reason of any act, error or omission, fault or negligence whether active or passive by the contractor, or anyone acting under its direction, control, or on its behalf in connection with or incident to its performance of the contract.

A.E.S. PORTABLE SANITATION, INC. RENE L. GUERRA  
 (Company Name and Authorized Signature, Print Name)

further certifies that it will meet all insurance requirements of the City of Hollywood and agrees to produce valid, timely certificates of coverage.

**Disclosure of Conflict of Interest:** Vendor shall disclose below, to the best of his or her knowledge, any City of Hollywood officer or employee, or any relative of any such officer or employee as defined in Section 112.3135, Florida Statutes, who is an officer, partner, director or proprietor of, or has a material interest in the vendor's business or its parent company, any subsidiary, or affiliated company, whether such City official or employee is in a position to influence this procurement or not.

**Failure of a vendor to disclose any relationship described herein shall be reason for debarment in accordance with the provisions of the City of Hollywood Purchasing Ordinance.**

Name	Relationship
NONE	
_____	_____
_____	_____

In the event the vendor does not indicate any names, the City shall interpret this to mean that no such relationship exists.

**BIDDER'S NOTE:** Award of any bid will require that the successful bidder ensure that a properly completed Vendor Registration Form is on file with the City.

**"Pricing Page"**

**NOTE:** Give both unit price and extended total. Prices must be stated in units to quantity specified in the bid specifications. In case of a discrepancy in computing the amount of the bid, the unit price quoted will govern and the total will be adjusted accordingly. No spaces are to be left blank, but should be marked as follows:

N/A = Not Applicable

N/C = No Charge

N/B = No Bid

Spaces marked with a zero (0) will be considered no charge.

**Bid Firm Unit Price to include all delivery and pickup charges.**

	<u>Estimated Annual Quantity</u>	<u>Description</u>	<u>Unit Price</u>	<u>Estimated Annual Cost</u>
A.	15	Crowd-Pleaser Daily Rental	\$ 975.00 /daily	\$ 14,625.00
B.	66	Standard Unit Monthly Rental	\$43.00 /mo.	\$ 2,838.00
C.	9	Standard Unit Weekly Rental	\$35.00 /wk.	\$ 315.00
D.	299	Standard Unit Daily Rental	\$35.00 /daily	\$ 10,465.00
E.	11	Handicap Unit Monthly Rental	\$75.00 /mo.	\$ 825.00
F.	120	Handicap Unit Daily Rental	\$60.00 /daily	\$ 7,200.00
G.	2	Additional On-Site Pump Out/Crowd-Pleaser	\$10.00 /ea.	\$ 20.00
H.	2	Additional On-Site Pump Out/Standard or Handicap	\$10.00 /ea.	\$ 20.00
I.	2	Portable Sink	\$25.00 /ea.	\$ 50.00
Grand Total				\$ 36,358.00

**OPTIONAL ITEMS (not to be considered in award tabulation)**

Please provide the following rates:

Crowd Pleasers weekly rental	\$ 2,350.00 /wk
Handicap unit weekly rental	\$150.00/wk
Cost per missing unit, Standard	\$425.00
Cost per missing unit, Handicap	\$2,000.00
Minimum days portable toilet must remain on site	1 /days

**PLEASE RETURN AN ORIGINAL AND TWO COPIES OF ENTIRE BID DOCUMENT  
IF NOT SUBMITTING BID ON-LINE.**



**BID SUBMITTAL COMPLETION CONFIRMATION:**

- X   I, the Bidder, have completed and signed all required bid document pages.
- X   I, the Bidder, acknowledge reading and signing the Hold Harmless Statement.
- X   I, the Bidder, have submitted my bid on the bid sheets provided, and acknowledge that bids not submitted on bid sheets provided may be rejected.
- X   I, the Bidder, have filled in all spaces on the pricing page as noted, and acknowledge that bids with spaces left blank on the pricing page may be rejected.
- X   I, the Bidder, have included all information, certificates, licenses and additional documentation as required by the City in this bid document.
- X   I, the bidder, have checked for any addendums to this bid, and will continue to check for any addendums up to the due date and time of this bid.
- X   I have read and completed (if applicable) the "Disclosure of Conflict of Interest".

**NAME OF COMPANY:**           A.E.S. PORTABLE SANITATION, INC.          

**BIDDER'S NAME:**                     RENE L. GUERRA                    

**BIDDER'S AUTHORIZED SIGNATURE:** 

**DATE:**           06/03/09          



# A.E.S. PORTABLE SANITATION, INC.

11050 N.W. 36 Ave. ♦ Miami, FL 33167

DADE: (305) 953-3369 BROWARD: (954) 435-4972 PALM BEACH: (561) 792-5353

Fax: (305) 953-3339

Fax: (954) 983-4902

Fax: (561) 792-4613

June 3, 2009

TOLL FREE: 1-800-274-9044

Ms. Janice English  
Ms. Danette Witherspoon  
CITY OF HOLLYWOOD.  
2600 Hollywood Boulevard  
Room 303  
Hollywood, Florida 33020

Dear Ms. English and Ms. Witherspoon:

A.E.S. Portable Sanitation has been in business since 1991. A.E.S. provides portable toilets, holding tanks, air-conditioning restrooms trailers, roll-off containers, and storage containers, in Dade, Broward and Palm Beach Counties.

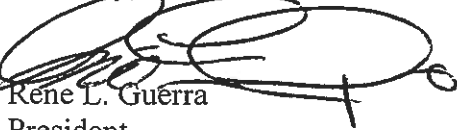
At A.E.S. we provide our customers with a quality professional service. We comply with all Portable Toilets Association and local regulations.

We have many contracts with various cities, which includes: Metro Dade Contract (6) years, Jose Sanchez (305) 375-4265, Dade County Aviation (6) years, Robert Birdwell (305) 876-0247, City of Hollywood (9) years, Karl Check (954) 593-3843, Broward County Commissioners Contract (12) years, Arne Adler (954) 817-1491 and City of Fort Lauderdale Park and Recreational Contract (10) years, Debbie (954) 683-3357. Also we handle a large number of big events in the South Florida area, including all the Boat Shows in Miami, Ft. Lauderdale and Palm Beach counties, Gumbay Festival, Chili Fest and Rodeo Events.

A.E.S., employees 18 people at the present time.

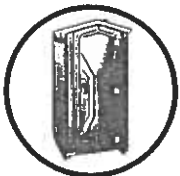
If you may need any additional information, do not hesitate to contact us at your earliest convenience.

Sincerely,

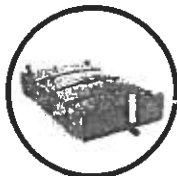


Rene L. Guerra  
President

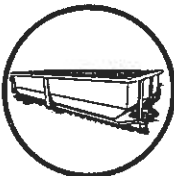
RLA/vra



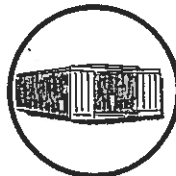
PORTABLE TOILETS



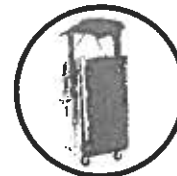
HOLDING TANKS



ROLL-OFF CONTAINERS



STORAGE CONTAINER



HIGH-RISE UNITS



A/C RESTROOM UNITS

**" SPECIALIST IN CONSTRUCTION SITE SERVICES "**

**ACORD™ CERTIFICATE OF LIABILITY INSURANCE**DATE (MM/DD/YYYY)  
06/03/2009PRODUCER  
ALLSAFE INSURANCE GROUP INC.  
7171 CORAL WAY #209  
MIAMI, FL 33155  
(305) 262-5244

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURED  
  
AES PORTABLE SANITATION INC.  
11050 NW 36 AVE  
MIAMI, FL 33167

## INSURERS AFFORDING COVERAGE

NAIC #

INSURER A:	CENTURY SURETY COMPANY	36951
INSURER B:	COMMERCE & INDUSTRY INS. CO.	
INSURER C:	ESSEX INSURANCE COMPANY	39020
INSURER D:	REDLAND INSURANCE CO.	37303
INSURER E:	BRIDGEFIELD EMPLOYERS INS. CO.	

## COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR. INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> DED. 1,000 PER CLAIM GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	CCP563493	10/10/2008	10/10/2009	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ INCLUDED
D	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS <input checked="" type="checkbox"/> PIP- \$10,000 <input checked="" type="checkbox"/> Uninsured Motor-	RICFL002541	12/14/2008	12/14/2009	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$
B	EXCESS/UMBRELLA LIABILITY <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE <input checked="" type="checkbox"/> RETENTION \$ 10,000	BE063723043	10/10/2008	10/10/2009	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 PRODUCTS \$ INCLUDED
E	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below	0830075705	03/10/2009	03/10/2010	WC STATUTORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	OTHER INLAND MARINE	IMS08819-1	10/10/2008	10/10/2009	\$893,990- SCHEDULED EQUIPMENT ACV-2,500DED.5% W&H. \$25,000 MIN

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

RENTAL OF PORTABLE CHEMICAL TOILETS  
BID NO. J-4197-09-JE

## CERTIFICATE HOLDER

ADDITIONAL INSURED:  
CITY OF HOLLYWOOD  
2600 HOLLYWOOD BOULEVARD  
SUITE 303  
HOLLYWOOD, FL 33020  
FAX:305-953-5497

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE  
JACQUELINE PENA



**CTQB**

Construction Trades Qualifying Board  
BUSINESS CERTIFICATE OF COMPETENCY

**000018922**

Exp. Date: **09/30/2009**

**GUERRA RENE L**

**A E S PORTABLE SANITATION INC**

**D.B.A.:**



**VALID FOR CONTRACTING**

Is certified under the provisions of Chapter 10 of Miami-Dade County



# *State of Florida*

## *Department of State*

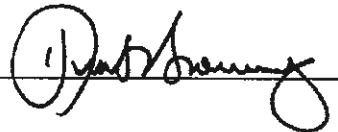
I certify from the records of this office that AES PORTABLE SANITATION, INC. is a corporation organized under the laws of the State of Florida, filed on March 26, 1991, effective March 21, 1991.

The document number of this corporation is S40591.

I further certify that said corporation has paid all fees due this office through December 31, 2008, that its most recent annual report was filed on April 29, 2008, and its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the Great Seal of  
Florida, at Tallahassee, the Capital, this the Fifth  
day of March, 2009*



*Secretary of State*



Authentication ID: 700145023257-030509-S40591

To authenticate this certificate, visit the following site, enter this ID, and then follow the instructions displayed.

<https://efile.sunbiz.org/certauthver.html>

MIAMI-DADE COUNTY  
TAX COLLECTOR  
140 W FLAGLER ST.  
14TH FLOOR  
MIAMI, FL 33130

2008 LOCAL-BUSINESS TAX RECEIPT 2009  
MIAMI-DADE COUNTY - STATE OF FLORIDA  
EXPIRES SEPT. 30, 2009  
MUST BE DISPLAYED AT PLACE OF BUSINESS  
PURSUANT TO COUNTY CODE CHAPTER 8A - ART. 9 & 10

FIRST-CLASS  
U.S. POSTAGE  
PAID  
MIAMI, FL  
PERMIT NO. 231

THIS IS NOT A BILL-DO NOT PAY

256944-1

BUSINESS NAME/LOCATION

A E S PORTABLE SANITATION INC  
11050 NW 36 AVE  
33167 UNIN DADE COUNTY

RENEWAL  
RECEIPT NO. 269596-4  
CC # 000018922

OWNER

A E S PORTABLE SANITATION INC

Sec. Type of Business

196 SPECIALTY PLUMBING CONTRACTOR

WORKER/S  
4

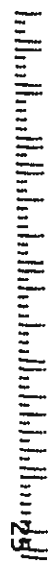
DO NOT FORWARD

THIS IS ONLY A LOCAL  
BUSINESS TAX RECEIPT.  
IT DOES NOT PERMIT THE  
HOLDER TO VIOLATE ANY  
EXISTING OR REGULATORY  
OR ZONING LAWS OF THE  
COUNTY. IT DOES NOT  
DOUBT IT TAKE THE  
HOLDER FROM ANY OTHER  
PERMIT OR RECEIPT  
REQUIRED BY LAW. THIS IS  
NOT A CERTIFICATION OF  
THE HOLDER'S QUALIFI-  
CATION.

A E S PORTABLE SANITATION INC  
RENE L GUERRA PRES  
11050 NW 36 AVE  
MIAMI FL 33167

PAYMENT RECEIVED  
MIAMI-DADE COUNTY TAX  
COLLECTOR:

08/11/2008  
60010000321  
000075.00



SEE OTHER SIDE

MIAMI-DADE COUNTY  
TAX COLLECTOR  
140 W. FLAGLER ST.  
14th FLOOR  
MIAMI, FL 33130

2008

MUNICIPAL CONTRACTOR'S  
TAX RECEIPT

2009

MIAMI-DADE COUNTY - STATE OF FLORIDA.  
PURSUANT TO DADCO COUNTY CODE SEC. 10-24  
EXPIRES SEPT. 30, 2009

FIRST-CLASS  
U.S. POSTAGE  
PAID  
MIAMI, FL  
PERMIT NO. 231

RECEIPT NO.

30-2695964

CC NO:

000018922

BUSINESS NAME / LOCATION

THIS IS NOT A BILL-DO NOT PAY

RECEIPT HOLDER MAY DO  
BUSINESS AS A CONTRACTOR  
AS SPECIFIED HEREON.

A E S PORTABLE SANITATION INC  
11050 NW 36 AVE  
OWNER : A E S PORTABLE SANITATION INC

SEE BACK OF RECEIPT FOR  
A LIST OF NON-PARTICIPATING  
MUNICIPALITIES

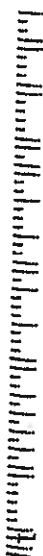
SPECIALTY PLUMBING CONTRACTOR

Receipt holder must  
register in the city  
where work is to be  
done.

DO NOT FORWARD

A E S PORTABLE SANITATION INC  
RENE L GUERRA PRES  
11050 NW 36 AVE  
MIAMI FL 33167

PAYMENT RECEIVED  
MIAMI-DADE CNTY TAX  
COLLECTOR  
08/11/2008  
60010000340  
000175.00





STATE OF FLORIDA  
DEPARTMENT OF HEALTH  
OPERATING PERMIT

962622

For: OSTDS - Service and Temporary Service,

Issued To: **A.E.S Portable Sanitation**

11050 NW 36 Ave

MIAMI, FL 33167

Billing ID: 13-BID-1035935

Permit Number: **13-QG-00133**

County: **13 -Dade**

Issue Date: 07/09/2008

Permit Expires On: 07/01/2009

The facility shown above has been inspected by a duly authorized representative of the Department of Health, and was found in conformance with those rules promulgated by the department under the authority of Chapters 381, 386 and 489 Part III, Florida Statutes, and set forth in Rule 64E-6, Florida Administrative code.

This permit grants authority to operate the above referenced facility, service, or system in conformance with department rules and the conditions of operation shown below. This permit is revocable, upon service of notice, when it is determined by the department that the operational conditions and department standards are not being maintained.

Issued by: Miami-Dade County Health Department  
1725 NW 167th St , OPA LOCKA, FL 33056

*[Signature]*  
for S. Elmir

DO NOT DETACH HERE

DO NOT SEPARATE FROM OPERATING PERMIT

(Non-Transferable)



STATE OF FLORIDA  
DEPARTMENT OF HEALTH  
CONDITIONS OF OPERATION

962622

For: OSTDS - Service And Temporary Service,

Issued To: **A.E.S Portable Sanitation**

Billing ID: 13-BID-1035935

Permit Number: **13-QG-00133**

Permit Expires On: 07/01/2009

The operating permit for the facility shown above has been issued with the following conditions of operation:

DH-4013 (03/97)

DISPLAY OPERATING PERMIT AND CONDITIONS OF OPERATION IN A CONSPICUOUS PLACE  
DETACH HERE - RETAIN THIS PORTION FOR YOUR RECORDS

(Non-Transferable)



STATE OF FLORIDA  
DEPARTMENT OF HEALTH

962622

RECEIPT

For: OSTDS - Service And Temporary Service,

Issued To: **A.E.S Portable Sanitation**

11050 NW 36 Ave

MIAMI, FL 33167

Billing ID: 13-BID-1035935

Permit Number: **13-QG-00133**

County: **13 - Dade**

Issue Date: 07/09/2008

Amount Paid: 910.00

Date Paid: 07/17/2008

CheckNumber: 8537

Receipt Number: 13-PID-1047877

Operator ID: AndrePL

Fee paid by: A.E.S Portable Sanitation

Mailed To: **A.E.S Portable Sanitation**

11050 NW 36 Ave

MIAMI, FL 33167

Issued By: Miami-Dade County Health Department

RETAIN FOR YOUR RECORDS



Water and Wastewater Services  
2401 North Powerline Road, Pompano Beach, Florida 33069

## SEPTAGE RECEIVING FACILITY WASTE HAULER DISCHARGE PERMIT

Permit N° 1006-07

In accordance with the provisions of § Broward County Sewer Use Ordinance Chapter 34-140 (e) the conditions accompanying this Permit, and all applicable Federal and state laws or regulations, permission is hereby granted to:

**Name of Permittee:** A.E.S. Portable Sanitation, Inc.

**Address:** 11050 N.W. 36th Avenue

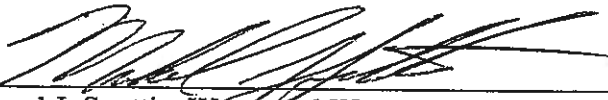
**City, State & Zip:** Miami, FL 33167


For the disposal of waste at the Broward County Septage Receiving Facility located at 3100 N. Powerline Road, Pompano Beach, Broward County, FL 33069.

This Permit is based on information provided by the permittee and is in effect for the period set forth below. The Permit may be suspended or revoked for noncompliance and is not transferable. If no objection to this permit is received within 15 days of receipt, A.E.S. Portable Sanitation, Inc. will be deemed to have accepted it with all the terms and conditions.

Effective date: 8/9/2007

Expiration date: 9/30/2009

  
Michael J. Scottie, Water and Wastewater Operations Division  
Broward County Water and Wastewater Services (BCWWS)

Prepared by: Serene Chang   
Prepared Date: August 24, 2009

Filing deadline for renewal is: July 31, 2009

## WASTE TRANSPORTER LICENSE

**APPLICANT:**

AES Portable Sanitation Service, Inc  
Attention: Rene L. Guerra, President  
11050 NW 36 Avenue  
Miami, FL 33167

**License Number:** WT-07-0107

This license is issued under the provisions of Chapter 27 of the Broward County Code of Ordinances hereinafter called the Code. The above-named applicant, hereinafter called Licensee, is hereby authorized to perform the work or operate the facility shown on the approved drawings, plans, documents, and specifications submitted by Licensee and made a part hereof and described specifically below. If no objection to this license is received within 14 days, you will be deemed to have accepted it and all the attached terms and conditions.

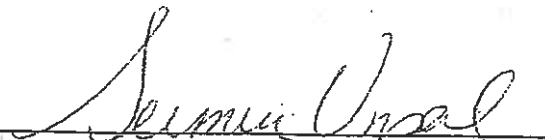
ALL GENERAL CONDITIONS and SPECIFIC CONDITIONS, as attached, are considered to constitute the requirements of this license. The Licensee is required to fully comply with all these conditions. Any failure to comply with the conditions or requirements as set forth may result in revocation or suspension of this license and may subject the Licensee to enforcement action in accordance with the provisions of Article 1, Division 4 of the Code.

**Nature of Business:**

*Sludge Hauling*

Sewage from Portable Toilets

<b>Prepared By:</b>	Didier Dupuy
<b>Application Received:</b>	12/24/2007
<b>Date of Issue:</b>	12/26/2007
<b>Renewal App. Due:</b>	12/02/2009
<b>Expiration Date:</b>	01/31/2010

  
Environmental Protection Department

**CITY OF HOLLYWOOD BID TABULATION**

NOTICES OF BID AVAILABILITY MAILED/EMAILED: May 19, 2009 DEPARTMENT: Parks, Recreation and Cultural Arts

ADVERTISED ON-LINE VIA DEMANDSTAR/CITY WEBSITE: May 19, 2009 ACCOUNT NUMBER: EST. AMOUNT (PRE-BID):

BID NUMBER: I-4197-09-JE (Co-op)

DESCRIPTION: Portable Toilet Rental

TABULATED BY: Danette Witherspoon

VERIFIED BY: Danette Witherspoon

OPENING DATE: 3:00 P.M., June 4, 2009 (CITY OF HOLLYWOOD REQUIREMENTS) DATE: June 8, 2009

VENDORS		AES Portable Sanitation Miami, Florida		Royal Flush, LLC Pompano Beach, Florida		All Star Toilet Co., LLC Lantatna, Florida		United Site Services of Florida, Inc. Miami, Florida	
ITEMS		Unit Price	Total Price ANNUALLY	Unit Price	Total Price ANNUALLY	Unit Price	Total Price ANNUALLY	Unit Price	Total Price ANNUALLY
B. Standard Unit Monthly Rental (48)		\$43.00	\$2,064.00	\$45.00	\$2,160.00	\$55.00	\$2,640.00	\$51.30	\$2,462.40
C. Standard Unit Weekly Rental (4)		\$35.00	\$140.00	\$40.00	\$160.00	\$45.00	\$180.00	\$51.30	\$205.20
D. Standard Unit Daily Rental (15)		\$35.00	\$525.00	\$40.00	\$600.00	\$45.00	\$675.00	\$49.75	\$746.25
E. Handicap Unit Monthly Rental (2)		\$75.00	\$150.00	\$90.00	\$180.00	\$80.00	\$160.00	\$95.00	\$190.00
F. Handicap Unit Daily Rental (25)		\$60.00	\$1,500.00	\$70.00	\$1,750.00	\$60.00	\$1,500.00	\$75.00	\$1,875.00
GRAND TOTAL			\$4,379.00		\$4,850.00		\$5,155.00		\$5,478.85
OPTIONAL ITEMS									
Crowd Pleasers weekly rental		\$2,350.00/WK		\$2,400/WK		\$1,500.00/WK		\$1,500.00/WK	
Handicap unit weekly rental		\$150.00/WK		\$70.00/WK		\$90.00/WK		\$109.00/WK	
Cost per missing unit, Standard		\$425.00		\$400.00		\$250.00		\$575.00	
Cost per missing unit, Handicap		\$2,000.00		\$750.00		\$750.00		\$1,700.00	
Minimum days portable toilet must remain on site		1 Day		2 Days		NONE		7 Days	

**Please note this document does not serve as the final ranking as referenced bid is subject to other evaluation criteria and review by the City of Hollywood before final recommendation and approval.**

**CITY OF HOLLYWOOD BID TABULATION**

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ITEMS		Unit Price MONTHLY	Total Price ANNUALLY	Unit Price MONTHLY	Total Price ANNUALLY	Unit Price MONTHLY	Total Price ANNUALLY	Unit Price MONTHLY	Total Price ANNUALLY
A. Crowd-Pleaser Daily Rental (15)		\$975.00	\$14,625.00	\$800.00	\$12,000.00	\$800.00	\$12,000.00	\$1,200.00	\$18,000.00
B. Standard Unit Monthly Rental (66)		\$43.00	\$2,838.00	\$45.00	\$2,970.00	\$55.00	\$3,630.00	\$51.30	\$3,385.80
C. Standard Unit Weekly Rental (9)		\$35.00	\$315.00	\$40.00	\$360.00	\$45.00	\$405.00	\$51.30	\$461.70
D. Standard Unit Daily Rental (299)		\$35.00	10,465.00	\$40.00	\$11,960.00	\$45.00	\$13,455.00	\$49.75	\$14,875.25
E. Handicap Unit Monthly Rental (11)		\$75.00	\$825.00	\$90.00	\$990.00	\$80.00	\$880.00	\$95.00	\$1,045.00
F. Handicap Unit Daily Rental (120)		\$60.00	\$7,200.00	\$70.00	\$8,400.00	\$60.00	\$7,200.00	\$75.00	\$9,000.00
G. Additional On-Site (2) Pump Out/ Crowd - Pleaser		\$10.00	\$20.00	\$100.00	\$200.00	\$100.00	\$200.00	\$159.00	\$318.00
H. Additional On-Site Pump Out /Standard or Handicap (2)		\$10.00	\$20.00	\$8.00	\$16.00	\$10.00	\$20.00	\$24.25	\$48.50
I. Portable Sink (2)		\$25.00	\$50.00	\$80.00	\$160.00	\$40.00	\$80.00	\$106.00	\$212.00
GRAND TOTAL			\$36,358.00		\$37,056.00		\$37,870.00		\$47,346.25
<b>OPTIONAL ITEMS</b>									
Crowd Pleasers weekly rental		\$2,350.00/WK		\$2,400/WK		\$1,500.00/WK		\$1,500.00/WK	
Handicap unit weekly rental		\$150.00/WK		\$70.00/WK		\$90.00/WK		\$109.00/WK	
Cost per missing unit, Standard		\$425.00		\$400.00		\$250.00		\$575.00	
Cost per missing unit, Handicap		\$2,000.00		\$750.00		\$750.00		\$1,700.00	
Minimum days portable toilet must remain on site		1 Day		2 Days		NONE		7 Days	

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